



NEWSLETTER 2

Friday 18th September 2009

The Governing Body

A warm welcome to everyone on their return or new start to the school year! I thought it might be useful to provide an update on who we are and what we do.

There are 14 members: All Governors serve a term of office of 4 years.

Mr D Sibley	Headteacher	
Mrs E Skidmore	Chair	Local Authority Governor
Mr P Staight	Vice Chair	Local Authority Governor
Mr G Lewis		Local Authority Governor
Mr C Pring		Parent Governor
Mrs C Pring		Parent Governor
Mr N Gazzard		Parent Governor
Mr M Henry		Parent Governor
Mrs C Stainsby		Parent Governor
Mrs P Blackmore		Community Governor
Rev D Adams		Community Governor
Mrs S Davies		Community Governor
Mrs C Bowker		Staff Governor
Mrs J Hatcliffe		Non Teaching Staff Governor
Mr W Barton	Deputy Head	Associate Governor

This year we have reviewed our Committee structure and will have 3 committees – Children and Families, Staffing, and Finance and Facilities,

All of our meetings are open and the first Governors meeting is the 24th September at 6.00 pm.

During the academic year, in May the Term of Office for Mr Chris Pring and Mr Nigel Gazzard will end, there will be Parent Governor elections for these posts.

08/09 was a busy year for the Governing Body. It was the start of working with a new Headteacher! I am sure Mr Sibley found it as daunting as we did! The Headteacher provides professional advice to the Governors and working with a new Headteacher has meant we have reviewed our practice. We joined staff once more for a joint In-service Day in June when we began to look at the school's vision and aims for the future. In the year ahead there will be a focus on school improvement and embedding ambition in what we do.

Governors are volunteers but training is offered by the Local Authority. I think I can report that Longwell Green Governing Body attends most training courses, is highly motivated and governors thoroughly enjoy the work they do! One of our priorities in the coming year is to foster stronger partnerships within the school community and to ensure parents are partners in their child's education.

Please do not hesitate to contact me (via the office) if you wish to discuss any matter or just to put forward thoughts or ideas. Our aim is that your children should be getting the best education that Longwell Green School can give.

I am looking forward to meeting you at school events during the year.

Elaine Skidmore (Chair of Governors)

SCHOOL CALENDAR 2009-10

Please see separate Friends of Longwell Green calendar for a list of their exciting activities.

Details of family assemblies and other events will be circulated through the year.

Term 1 – Thursday 3 September 2009

DATE	EVENT
Wednesday 23 rd September at 5.30 23 rd September at 6.15 23 rd September at 7.00	Welcome meeting for years 1,3 and 5 Welcome meeting for years 2, 4 and 6 (except W2) Year 6 Hooke Court meeting
Thursday 24 th September at 5.30	Welcome meeting for W2
Thursday 24 th September at 6.00	Full Governing Body meeting (open to parents)
Friday 25 th September	School Council Elections
Monday 5 th October – Wednesday 7 th October	Year 6 residential trip to Hooke Court
Tuesday 6 th October	Open afternoon for prospective parents (Reception 2010)
Wednesday 7 th , Thursday 8 th October	Reception classes drop in sessions 2.00 – 3.15pm
Wednesday 14 th October 2.45-3.30	KS1 Open Afternoon
Thursday 15 th October 2.45-3.30	KS2 Open Afternoon
Friday 16 th October Friday 16 th October	European languages celebration Travelling Book Fair arriving
Week beginning 19 th October Tuesday 20 th October 3.30-5.20 Wednesday 21 st October 3.30- 7.50	Walk to School Week Parents' evening Parents' evening
Wednesday 21 st October	Individual Photographs
Friday 23 rd October at 9.10	Harvest Festival
Friday, 23 October 2009	Term 1 ends

Term 2 –Monday 2nd November 2009

DATE	EVENT
Monday 2 nd November	INSET day
Monday 9 th -Friday 13 th November	Famous scientists & inventors week
Thursday 26 th November at 6.00	Full Governing Body meeting (open to parents)
Wednesday 9 th December at 2.15	Infant Nativity
Thursday 10 th December at 2.15	Infant Nativity
Friday 11 th December	Christmas Lunch
Week beginning 14 th December	Christmas Parties
Tuesday 15 th December	KS2 Christmas celebration at United Church
Wednesday 16 th December at 10.00	Christmas celebration for local community
Friday 18 December 2009	Term 2 ends

Term 3 –Monday 4th January 2010

DATE	EVENT
Monday 4 th January Monday 1 st February	INSET Day Scholastic Book Fair Arriving
Friday 12 February	Term 3 ends

Term 4 –Monday 22nd February 2010

DATE	EVENT
Thursday 4 th March at 6.00	Full Governing Body meeting (open to parents)
Wednesday 24 th March 2.45-3.30	KS2 Open Afternoon
Thursday 25 th March 2.45-3.30	KS1/FS Open Afternoon
Tuesday 30 th March 3.30-7.50	Parents' Evening
Wednesday 31 st March 3.30-5.20	Parents' Evening
Thursday 1st April	Term 4 ends

Term 5 –Monday 19th April 2010

DATE	EVENT
Monday 10 th May- Friday 14 th May	Year 6 national assessments
Thursday 20 th May at 6.00	Full Governing Body meeting (open to parents)
Friday 28th May	Term 5 ends

Term 6 –Monday 7th June 2010

DATE	EVENT
Monday 7 th June	INSET day
Week beginning 21 st June	KS2 performances
Friday 2 nd July at 11.00	Competitive sports day
Thursday 8 th July am	Sport for All
Thursday 8 th July at 6.00	Full Governing Body meeting (open to parents)
Week beginning 12 th July	FS/KS1 celebration
Wednesday 14 th July	Class changeover
Monday 19 th July- Thursday 22 nd July	Year 6 residential trip to Stone Farm
Wednesday 21 st July	Year 5 charity fair
Friday 23rd July	Term 6 ends

Messages from Mr Sibley**School projects this year**

As we begin our new projects for the year, I would like to share with you some of the major initiatives we are going to be engaged in. We are planning to develop the curriculum by enhancing what children understand about community diversity, sustainability and health (I want to say thank you here to the NHS for providing us and all schools with a fridge to keep our food in for curriculum work). Children will also have opportunities to explore and apply skills they are being taught in more mini-projects. We are also involved in a play project, which will support us as we further develop our playground facilities. Finally, we will be focusing on each individual's performance in the basic skills and ensuring all children receive the teaching that supports their learning most effectively. Through the year we will be keeping you abreast of how we get on with these initiatives.

To kick start the work on health, I would like to invite children to join our **Healthy Eating Team**. We already have several members but if any other children want to join they will be very welcome. The team meets once a term and works with the school cook and other professionals to improve the understanding of healthy eating in school. If your child would like to join the team, can you please complete and return the reply slip below.

Car parking

Thank you very much for everyone who has been parking thoughtfully this week. You may have seen me by the car park gate reminding parents about not using the school car park and this has gone really well. I thought it would be good to remind parents of a few things; first, cars can stop on the zig-zags up until 8am,

which is helpful for Breakfast Club, but not after that until 5pm; second, there are plenty of parking spaces by the shops between 8 and 8.30.

Privacy Notice

In previous years a Fair Processing Notice has been issued to all pupils explaining how data held on individuals is used and who else has access to a pupil's personal information; this notice has now been replaced by a Privacy Notice, a copy of which is attached. Parents who wish to find out more are directed to the contacts areas listed.

Martial Arts and choir opportunities

We have received details of two extra-curricular opportunities for children:

a Martial Arts School starting at Wellsway School in Keynsham; the school will be holding classes for beginners from age 4 to adult.

a choir for children in years 5, 6, 7 and 8 has been set up at Little Stoke Primary School on Mondays between 6.00 and 7.30.

Further information about both of these can be obtained by contacting the school office.

Brio Train Set: The year 1 classes have been given some Brio train set. Unfortunately there isn't much track. Has anyone got any spare track they would be willing to donate, making Year 1 children very happy? Thank you.

Privacy Notice - Data Protection Act 1998

We Longwell Green Primary School are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information¹, characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our rules permit it.

We are required by law to pass some of your information to the Local Authority (LA), and the Department for Children, Schools and Families (DCSF).

If you want to see a copy of the information we hold and share about you then please contact the headteacher.

If you require more information about how the LA and/or DCSF store and use this data please go to the following websites:

www.southglos.gov.uk/PrivacyNoticeSchools

or

¹ Attendance information is not collected for pupils under 5 at Early Years Settings or Maintained Schools

<http://www.teachernet.gov.uk/doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc>

If you are unable to access these websites, please contact the LA or the DCSF as follows:

- **Children and Young People's Information Service**

Council Offices

Bowling Hill

Chipping Sodbury

BS37 6JX

email: cis@southglos.gov.uk

tel: 01454 868008

- Public Communications Unit

Department for Children, Schools and Families

Sanctuary Buildings

Great Smith Street

London

SW1P 3BT

website: www.dcsf.gov.uk

email: info@dcsf.gsi.gov.uk

tel: 0870 000 2288.

Healthy Eating Team Reply Slip (please return to Mr Sibley)

My child would like to join the Healthy Eating Team.

Child's name: _____

Class: _____