

Governance statement July 2017

- The Governing Board is made up of 12 Governors including the Head Teacher, plus 2 Associates and 1 ex officio. The GB is at full capacity.
- There are five committees; Staffing, Children & Families, Finance, Facilities, (Pay and Appeals panels meet when and if necessary) The HT's performance management is overseen by a panel of 3 Governors. Governors will also be represented on the School "Well Being" group.
- All Committees' Terms of Reference & Structure have been reviewed and approved and Chairs appointed for 2017/8
- The Head teacher (Mr. Sibley) has provided information, in line with Ofsted requirements (See HT reports in minutes) at each FGB meeting, which includes the Executive Review & Plan & Raising Achievement Plan & evaluating progress and achievement. The HT has reported on Safeguarding & the DHT on Pupil Premium. TLRs have reported on their subject areas.
- All Governors have visited the school within the Governor Visit Programme (Arranged by the DHT) There is a Visit's Policy & Protocol. Reports of visits are made by Governors and reported back to FGB. Governors have also attended school data evenings.
- Governors attend training in their own time mainly organised by Integra (SG Governor Support). Training opportunities are identified and linked to the needs of Committees. All Governors have attended at least one training session.
- All Governors have relevant DBS and have undertaken Safeguarding & Prevent Training.
- The annual Staff /Governor Review has been attended by all except Parent Governors (who were looking after their children) whilst Parent/Staff surveys have been undertaken, analysed and will shortly be published.
- The Pay panel met twice during the year.
- Head & Chairs have met regularly & reported to FGB.
- Governors have attended performances, assemblies, Open Afternoons, New parent's Evening and SATs scrutiny. Some have assisted at the annual Friends of Longwell Green Summer fayre held in June.

Work undertaken during the year September 2016 July 2017

N.B. All committees report back to FGB with the exception of the HT's Performance Management.

Finance & Facilities

- Radical decisions have been necessary to avoid a deficit budget.
- Budget has been monitored on a regular basis to review expenditure and challenges on benchmarking and efficiencies.
- The Budget has been well managed within the school.
- A Devolved capital report has been presented at each meeting. Pupil Premium Funding has been monitored for the most effective use.
- Health & safety: Fire Drills have been carried out successfully. Lock Down procedure is under review.
- Accident Book is reviewed & analysed regularly.
- A 3 year rolling maintenance programme has been adhered to, much undertaken in house to save on expenditure.
- Sport Funding & allocation has been monitored.
- Policies have been reviewed.

Staffing

- There have been 3 full and 2 shortened meetings held.
- Staffing changes have been monitored and new staff have been interviewed and appointed.(A Staffing member has been on every interviewing panel)
- Staff absence and Appraisal have been reviewed.
- Teaching levels have been tracked through anonymous review by HT.
- Safeguarding issues have been discussed confidentially; all Governors are up to date with Safeguarding & Prevent training.
- Two reviews, one to Staff, the other for Parents have been co-ordinated & the results of the former published.

- Teachers' Pay Policy has been reviewed and Code of Conduct for Adults working in school, for approval by the FGB. Dealing with Allegations against teachers & other Staff has been partially reviewed.
- All other policies have been reviewed.
- Chair & 2 members form the HT's performance management panel.
- Members have attended appropriate training.
- Staff Survey has been coordinated & presented at Inset.

Children & Families

- At each meeting a representative from the Middle Leadership Team has made a presentation of their curriculum area.
- All agenda items have been linked, if possible, to the ER&P.
- Regular reports have been received from; Family Link Advisor, Medical Needs Officer, Breakfast Club, Residential trips and School Council.
- Pupil attendance & absence has been monitored.
- Safeguarding & Equalities issues have been considered.
- Reports on Pupils & Attainment, including Assessment & tracking; Target setting & progress of pupils, linked to the annual Data Evening.
- School food has been monitored.
- A new Behaviour Policy has been introduced by the DHT & there have been updates on Exclusions.
- Pupil Premium Reports.
- Sports premium has been monitored.
- Policies have been reviewed.
- Pupil conferencing has taken place during the year.

All policies reviewed by committees have been ratified or held over, at FGB.

Pay Committee

- Has met and ratified the appropriateness of the HT's recommendations for Staff pay progressions and approved all decisions.
- HT's performance management panel has met throughout the year.

The RISE Alliance

- Governors are aware of continuing changes in education provision and have agreed to work as an Alliance with 4 other schools.
- HTs have met regularly.
- DHTs and other Staff combinations have met.
- Chairs of Governors have met.
- RISE has instigated 3 Presentations about MATs in order to keep abreast of the situation.

Governor objectives for 2017/8

- To continue to hold the HT and other leaders to account for the educational performance of the school and its pupils and in particular disadvantaged pupils.
- To oversee the financial performance of the school and ensure that all money is spent wisely for the benefit of all pupils, especially Pupil Premium and Sport premium funding.(The latter to be used in a slightly different way in that it will be used to support a sports' specialist within LGP)
- To oversee & review the Flexible working arrangement between HT & AHT.(4:1) active for 2 years.
- For all Governors to be well trained and up to date in the expectations of the role.(Government initiatives, "Integra" & other Governor services documentation, school visits, sharing responsibility & taking responsibility for individual development)
- To continue to be very aware of the future of the school in the changing educational climate and to act as required.
- To continue to ensure that Safeguarding procedures are effective.

- To instigate succession planning for the Board & its committees, through training.
- To improve the methods of communication between Staff/Parent Body/Governors re the work of the Governing Board.
- To challenge leaders so as to ensure new and existing staff understand and act upon the Mission statement and Vision and therefore continue to promote the values of the school.
- To continue to inform & lobby the local MP & LA of worsening Budget arrangements as a result of inadequate funding.
- To ensure Performance management and professional development (with the use of a new observation/assessment form) leads to observable improvement in provision.
- To monitor the performance of the GB, through individual feedback and end of term review.