



South Gloucestershire Council  
**Longwell Green Primary School**  
 Ellacombe Road, Longwell Green, Bristol, BS30 9BA  
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.....putting Every Child Matters into Action

### Keyworker or EHCP pupils response form for childcare during Covid19 emergency

If you are reading this then you:

- have read the guidance regarding childcare for keyworkers
- consider yourself included in the definitions of a Keyworker
- have no alternative for child care

and you require the school to provide childcare cover for your child. If you satisfy the above conditions then please complete and return this form by email ([enquiries@longwellgreenprimaryschool.co.uk](mailto:enquiries@longwellgreenprimaryschool.co.uk)) to us by 3.30 pm today Friday 20th March.

Child's name	Class	Teacher	Year group

Your name	
Contact email	
Contact phone number	
Your occupation	
Brief description of your role	
Your employers / company name	
Contact for line manager	

Requirements ( please tick best fit option)

- I will require full time ( 5 days cover)
- I will require certain days ( please tick)

Monday	Tuesday	Wednesday	Thursday	Friday

*We know you may not need support now, but you may in the future. We will work with you to ensure this happens and that you are able to undertake your Keyworker role. Let us know if your situation changes.*

Attending pupils need to be at 8.45 in school uniform on Monday. They will need PE kits available at all times and all usual items for a school day.

Once you have told us that you fulfil the criteria for your child being in school for obvious safeguarding and health check reasons, we will need to be made aware of any change in circumstances such as illness, self isolation, your desire to no longer send your child to school etc. Please email any changes to the office.

